You (MSU Researcher) decide to do study that requires IRB review.

Begin IRB submission through the MSU IRB. [https://hrpp.msu.edu](https://hrpp.msu.edu)

MSU IRB begins reviewing your study; determines your research involves Sparrow

Sparrow IRB and MSU IRB continue to review and request additional material and/or clarifications as necessary through MSU online submission system

Receive an e-mail (cc’ed to Sparrow IRB Administrator) notifying you that your protocol impacts Sparrow, with attached documentation to complete and attach to MSU’s submission system.

MSU IRB assigns Sparrow IRB administrator to your study submission through online submission platform

You complete requested documents and attach for review as instructed in the e-mail.

Sparrow begins reviewing your study details on MSU online submission system

Sparrow IRB administrator communicates details of the study to Research Analyst for the completion and approval of the protocol impact statement, and contracts and agreements as they apply.

Begin discussing your study’s impact to Sparrow with the research analyst to complete your protocol impact statement as instructed by Sparrow IRB administrator

Sparrow IRB administrator indicates to MSU IRB Sparrow’s approval of the study as the study nears final MSU IRB approval

You begin discussing your study’s impact to Sparrow with the research analyst to complete your protocol impact statement as instructed by Sparrow IRB administrator

MSU publishes approval letter indicating MSU and Sparrow Approval and any other approved documents

Sparrow IRB and MSU IRB continue to review and request additional material and/or clarifications as necessary through MSU online submission system

You receive notification from MSU that your study has received approval from both MSU and Sparrow IRB’s with your approval letter and any other approved documents

You begin your research according to the IRB approved protocol.

*Note: Timeline estimates vary based on risk, and do not include PI response time, IRB determinations requiring revisions and/or resubmission.