

Sparrow Health System Volunteer Services

POSITION DESCRIPTION

Title: LifeTime

Location: Sparrow Campus

Purpose: To work with the LifeTime staff, supporting a free membership program offered to individuals age 50 and better.

Responsibilities: Provides blood pressure services to adults 50 and over at the Lansing Mall Pacers Club and for the Walkabout Club at the Meridian Mall.
Provides information about and promotes Sparrow LifeTime while at the malls.
Provides blood pressure services at Meridian Senior Center in Okemos on the second Thursday of each month from 11:30am - 12:15pm.
Provide blood pressure services at local area Health Fairs and Expos.

Requirements: Must be registered in the Department of Volunteer Services.
Must attend volunteer orientation and on the job training.
Must obtain a TB skin test annually.
Must wear photo ID badge while on duty.
Must have knowledge of Standard Precautions and Blood Borne Pathogens.
Must pay annual dues of \$1.00.
Must commit to minimum of 20 hours per year; preferred level is 72 hours per year.
Serve as a role model for consistent demonstration of Sparrow Health System's Customer Service Behavioral Standards of Performance, by respecting the Privacy and Confidentiality of those we serve.
Demonstrate knowledge and respect patient, service provider, organizational confidentiality and HIPAA Security procedures and protocols as defined under the HIPAA Privacy and Security Procedures.
Follow established HIPAA privacy procedures when using and/or disclosing protected health information.
Maintain and protect patient rights under the HIPAA Privacy Standards.

Qualifications: Must have excellent interpersonal skills (good listener and communicator.).
Exhibit maturity, discretion and confidentiality at all times.
Must be able to stand through the majority of the volunteer shift.
Must be aware of various health services available within the health system and the larger community.
Must be an LPN or an RN.

Supervision: Volunteer supervision is provided by the President of the LifeTime group; staff support is provided by the Coordinator of the LifeTime program.

Revised: August 2007