REQUIRED DEPENDENT DOCUMENTATION

I. DEPENDENT VERIFICATION INFORMATION

Medical, Dental and Vision Insurance

Any newly eligible Caregivers adding dependents to their medical and/or dental insurance must provide proof of dependency. Examples of documentation which can provide proof of dependence include, but is not limited to, the following:

- Spouses – a copy of marriage certificate
- Children – copy of birth certificate or legal certification of adoption or guardianship

II. SPOUSAL ACCESS PROVISION

Medical Insurance Only

Sparrow Health System has a spousal access provision under its three Sparrow medical plans. Under this provision, spouses who have access to medical insurance coverage at a premium of $70.00 or less per month ($840.00 per year) MUST enroll in single coverage through their employer in order to be eligible under Sparrow’s medical plans. Once enrolled, spouses will be eligible to continue coverage on a secondary basis under Sparrow’s medical plan.

If you are enrolling your spouse in medical coverage through Sparrow Health System, you must complete the Spousal Access Verification Form and Request for Exemption Form (if applicable). Forms are available from the Human Resources Receptionist.

If you have any questions, please contact the Total Rewards Hotline at 517-364-5333.