Position: Falls Prevention Volunteer

Description and Purpose of unit: The Safety Volunteer is a unique role that directly supports Sparrow’s strategic plan to deliver world-class health care to the patients and family members that we serve. The Safety Volunteers’ primary role is to help prevent patient falls by checking that safety equipment is on and prevention tools are in place for patients that are at a high risk for a fall and report the findings to the charge nurse.

Age of Population Served: Adult (18-64) & Geriatric (64 and above)

Essential Duties:
This description is intended to cover the minimum essential duties assigned on a regular basis. Volunteers may be asked to perform additional duties by their department.

- For Patients with a falling star on their door, use AIDET to introduce and explain the Safety Volunteers’ role.
- Follow the fall bundle check list for each patient.
- Look for opportunities to improve safety in the patient’s room by reminding patients to call the nurse before getting out of bed and make sure the call button and phone are next to patient.
- Do not enter rooms with isolation signs.
- Provide comfort and engagement to patients.
- Respond and answer call lights.

Essential Skills:
- Must be confident, secure in talking with a variety of people from various backgrounds.
- Must complete patient safety training.
- Must be able to document safety items on checklist and turn on equipment as trained.
- Must be able to consistently follow procedure for reporting the findings of the inspection.
- Must be mature and act in a professional manner that is consistent of the Sparrow I CARE Values.

Required Responsibilities of the Volunteer:
- Must be registered with Sparrow’s Volunteer Department
- Must complete the Sparrow Hospital Orientation, unit training and annual safety training
- Must adhere to the agreed upon work schedule
- Maintain proper uniform including wearing the Sparrow ID Badge
- Must provide proof of a negative TB test.
- Must have flu vaccination between the months of November 1-March 30.
- Adheres to ICARE values and standards of behavior (Innovation, Compassion, Accountability, Respect, Excellence)
- Role model behaviors that value the diversity of our caregivers, patients, volunteers, and customers and supports creating an environment that is inclusive, welcoming and respectful
- Communicates with patients, families and customers using AIDET (Acknowledge, Introduce, Duration, Explanation, Thank You)
- Works in a safe manner and promptly reports any hazards identified in the work environment or related to assigned responsibilities
- Adheres to policies and procedures designed to avoid, prevent and reduce the spread of communicative diseases
- Demonstrate knowledge and maintains and respects patient right to privacy by following the HIPAA Privacy and Security Policies and procedures
**Physical Aspects of this position:**
This position requires walking, bending and standing during most of the 4-hour shift. The work for this position is carried out in patient rooms with direct patient contact.

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<th>Factor</th>
<th>N/A</th>
<th>Rare</th>
<th>Occasionally</th>
<th>Frequently</th>
<th>Constantly</th>
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<tbody>
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<td>Unassisted Lifting</td>
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<td>0-10 lbs</td>
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<td>31-50</td>
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<tr>
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<td>Walking</td>
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<tr>
<td>Bending/Twisting</td>
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<td>Pushing</td>
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<td>Listening on the phone</td>
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**Work Environment:**
The Safety Volunteers perform their duties within patient rooms. This position requires a great deal of walking, standing and some bending. As the position requires traveling in and out of rooms, following the hand washing protocol is required.

**Supervision:** Directly responsible to Director of Volunteer Services

**Volunteer Times**
Monday-Friday
Any two hours between 10-5.
3 volunteers per day, total of 15 volunteers

Last updated 7/13, 3/2015, 7/2015, 7/2018